

**PATRICK HENRY SCHOOL OF SCIENCE AND ARTS
MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS
August 16, 2011**

The President welcomed all and convened the meeting of the Board of Directors for PHSSA on Tuesday, August 16, 2011 at 7:10 p.m. at the Woodland Heights Baptist Church in Richmond, VA.

Directors Present: Sharon Burton, President
Kristen Larson, Vice President
Clay Dishon, Secretary
Dianna Herndon, Treasurer
Antione Green, Member
Joy Simpson, PTA President

Directors Absent: Deb Butterworth, Past President
Cheryl Groce-Wright, Member
Deborah Corliss, Member

Guests: Shane Dowler, Page Hayes, Shanna Battle, Emily Gambone, Toni Ayers, Reginald Malone

The secretary noted that a majority of directors were present and a quorum existed for the transaction of business.

*Adoption of
the Agenda*

First, a motion to adopt the agenda as amended to move the item of action to position VI, was made by Clay Dishon, seconded by Dianna Herndon, and approved unanimously.

Public Comment

Second, during the public comment session, a question was posed concerning the current enrollment being off target by 12 students and what effect that would have on funding and also the transportation issue and associated costs; appreciation was expressed for the job that Ms. Taylor has done with regards to conveying information about curriculum; a suggestion was made to explore the “reading to dogs” program; a question was raised concerning the possibility for small personal loans instead of a bridge loan.

*Approval of
Minutes*

Third, approval of the minutes from August 2, 2011, meeting were tabled until everyone has had the opportunity to review.

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*Enrollment
Report*

Fourth, Kristin Larson reported that the budget is based on 195 students. Current enrollment was cited at 187. Openings are present in K, 3rd, and 5th grades. A mini lottery will be held with information to be distributed by the end of the week. An enrollment goal has been established at 205 students.

Budget Report

Fifth, Dianna Herndon presented the edits made to the 2011-2012 operating budget. A handout was distributed which included operational budget, CSP budget, and projected construction cost and funding for phase I.

*Item for
Action*

Sixth, upon motion duly made by Clay Dishon and seconded by Dianna Herndon, it was unanimously

RESOLVED, to adopt the amended per pupil fund budget.

*Pupil
Transportation*

Seventh, Sharon Burton talked about transportation during the past school year. The process at that time involved distribution of a form asking what students needed transportation. It was reported that this school year, 25 students were on a wait list for transportation. Currently, capacity for PHSSA providing transportation through William Byrd House is 33. Also, mentioned was the car pool ride/share committee initiated through the PTA.

*PTA
Report*

Eighth, Joy Simpson reported on the scheduled meet-and-greet as well as the planned uniform sale and the letter going out to parents regarding car pool needs. A general membership meeting is scheduled to be held Thursday, September 15th at 6 p.m.

*Committee
Reports*

Ninth, reporting for the facilities committee, Kristin Larson thanked all the volunteers that worked so diligently at the Woodland Heights Education Center. Joy Simpson spoke to the church congregation about the work, and stated that everyone was really pleased with that state of things. The building's carbon dioxide level was reported to be in the 220-240 range.

Tenth, reporting for the Board Development/Governance Committee, Clay Dishon gave the next meeting date as August 29th

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at 7 p.m. Antione Green spoke about contacting Tom Nida and the prospect of having him come to conduct a board training program.

*Closed
Session*

Eleventh, upon motion duly made by Clay Dishon and seconded by Dianna Herndon, it was unanimously

RESOLVED, to enter into a closed session to consider the disposition of publicly held real property, where such discussion in an open meeting would adversely affect the bargaining position of negotiating strategy and discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms of scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body and to consider personnel matters.

*End of
Closed
Session*

Twelfth, a roll call vote was taken of members present and it was unanimous that the closed meeting was conducted in accordance with prescribed laws.

Ayes: Sharon Burton, Kristen Larson, Dianna Herndon, Antione Green, Clay Dishon

Nays: None

Absent During Vote: None

Absent During Meeting: Deb Butterworth, Cheryl Groce-Wright, Deborah Corliss

Secretary

Adjournment

Finally, there then being no further business to come before the meeting, it was, upon motion duly made by Clay Dishon and seconded by Kristin Larson, adjourned at 9:43 p.m.

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Respectfully submitted,

Clay Dishon, Secretary

Accepted: _____
Sharon Burton, Presiden

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